



Run Budget Availability Control Report Online Help Procedure

Purpose

Use this procedure to run the Budget Availability Control Report.

Trigger

Perform this procedure when viewing the consumption and availability of budget at the fund control level.

Prerequisites

- Fund distribution to the fund control level

Menu Path

Use the following menu path(s) to begin this transaction:

- Funds Management → Reports → Budget Preparation and Planning → Budget Availability Control Report

Helpful Hints

The R/O/C column in the field description table represents the three types of data entry fields in FMMI:

- **R** is for **required** fields that must be populated to complete a transaction.
- **O** is for **optional** fields that are not mandatory to complete a transaction.
- **C** is for **conditional** fields that are dependent on population of related fields and specific transactional events.

On certain screens you may need to scroll to view additional data fields.

Data used in this procedure is a representative sample of the data that is available in the production environment. Actual transaction data in the production environment may vary based on your given scenario.



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Procedure

1. Start the transaction by accessing the **Funds Management** tab.

Create and Maintain Individual Elements - FMMI Portal - System Test

The screenshot displays the FMMI Portal interface. At the top, the USDA logo and 'United States Department of Agriculture Financial Management Modernization Initiative' are visible on the left, and 'Welcome PracticeLab One Help Log Off' on the right. Below this is a navigation bar with tabs: 'Accounts Receivable', 'Cost Management', 'Funds Management' (highlighted), 'General Ledger Management', 'Interface Error Handling', and 'Interface Table Maintenance'. A secondary navigation bar contains links: 'Data Maintenance', 'Administration', 'Budget Coordination', 'Budget Approval', 'FM Process', 'FM Approval', 'Funds Reservation Process', 'Reports', and 'Evaluation'. The main content area is titled 'Create and Maintain Individual Elements' and includes a 'Detailed Navigation' sidebar with options: 'Create and Maintain Individual Elements', 'Create and Maintain Groupings', 'Create and Maintain Hierarchies', 'Maintain Master Data Rules', and 'ARRA Maintenance'. A 'Portal Favorites' section is also present. The right side of the main area has 'History', 'Back', and 'Forward' links.

2. Click the **Reports** tab.



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Analyze Financial Data - FMMI Portal - System Test

The screenshot displays the FMMI Portal interface. At the top, there is a green header bar with the USDA logo on the left, the text "United States Department of Agriculture Financial Management Modernization Initiative" in the center, and "Welcome PracticeLab One Help Log Off" on the right. Below the header is a navigation menu with tabs for "Accounts Receivable", "Cost Management", "Funds Management" (which is highlighted), "General Ledger Management", "Interface Error Handling", and "Interface Table M". A secondary menu below the tabs lists "Master Data Maintenance", "Administration", "Budget Coordination", "Budget Approval", "FM Process", "FM Approval", "Funds Reservation Process", and "Reports". The main content area is titled "Analyze Financial Data" and includes a "Detailed Navigation" sidebar with links for "Analyze Financial Data" and "Budget Preparation and Planning". A "Portal Favorites" section is also visible at the bottom of the sidebar. The right side of the main content area contains links for "History", "Back", and "Forward".

3. Click the **Budget Preparation and Planning** business activity link [Budget Preparation and Planning](#).



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Budget Overview - FMMI Portal - System Test

The screenshot displays the 'Budget Report: Selection' interface. On the left, a 'Detailed Navigation' menu is visible, with 'Budget Overview' selected. The main content area is titled 'Budget Report: Selection' and includes a toolbar with options like 'Save as Variant...', 'Back', 'Exit', 'Cancel', 'System', 'Execute', and 'Data Source...'. Below the toolbar, there are two sections: 'Selection values' and 'Selection groups'. The 'Selection values' section contains the following fields: Financial Management Area (USDA), Budget Category (9F), Version (0), and Fiscal Year (2004). The 'Selection groups' section lists various search parameters, each with an input field and a range indicator (to) and a search button (magnifying glass icon): Budget Type, Fund, Budget Period, Funds Center, Commitment Item, Functional Area, and Funded Program.

4. Click the **Budget Availability** task link [Budget Availability Control](#).



When running the Budget Availability Control Report, users may narrow the report display by utilizing the search parameters fields. The available search parameters are optional and are defined below.



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Budget Availability Control - FMMI Portal - System Test

5. As required, complete/review the following fields:

Field	R/O/C	Description
Fund	O	A Funds Management Master Data element within FMMI for recognition of obligation (budget) authority. A fund is referenced whenever spending occurs. Fund will have a 10-digit alphanumeric naming structure that will consist an agency identifier (digits 1-2) and an agency defined naming structure (digits 3-10). Example: FX0001408D



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Field	R/O/C	Description
Budget Period	<input type="radio"/>	A 4-digit code that starts with two digits for the beginning budget fiscal year and the last two digits for the ending budget fiscal year. Example: 1111
Funds Center	<input type="radio"/>	A Funds Management Master Data element within FMMI that encompasses organizational entities used to distribute budget and funding. It is linked to Cost Centers. Funds Centers are used to track and manage budget. Funds Centers will have a 10-digit alphanumeric naming structure which will start with the agency identifier and ends with an agency defined name. Example: FX00000000
Commitment Item	<input type="radio"/>	A Master Data element containing the BOC (Budget Object Class). A commitment item defines how the funds are either controlled or spent. The naming structure is only defined for revenues and expenses (4-digit budget object class). Other commitment items such as "ALLOBJECTS" or "ALLOTHERS" are used for reporting or high level allocations. Example: 2150



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Field	R/O/C	Description
Functional Area	O	<p>A Funds Management Master Data element used in mission critical programs without an end date. These programs are core to the operations of USDA agencies and staff offices. A Program may be defined as an OMB recognized category B program, an OMB recognized program reporting category, agency specific programs, or a department wide program. Functional Areas will have 16-digits and will have one of two naming structures. For agencies that have defined a need for the functional area field, the nomenclature will be as follows: positions 1-2 = agency identifier; positions 3-4 = apportionment category, and positions 5-16 agency defined. For agencies that have not defined a need for the functional area field, the default value will be AGDEFAULT.</p> <p>Example:</p> <p>AGDEFAULT</p>
Funded Program	O	<p>A Funded Program is a Funds Management Master Data element within Funds Management with an operational purpose and a defined time frame. Funded programs can vary from simple activities to complex projects, and can cross an organization's fiscal years.</p> <p>Example:</p> <p>FPDEFAULT</p>



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6. Click the **Execute** button **Execute** to run the report. The following columns are displayed upon executing the report:

Column	Definition
Cosumable	The total amount that has been distributed to the fund control level for a given fund.
Consumed	The total amount which has been consumed or expended at the fund control level.
Available	The total amount available for spending at the fund control level (Consumable Amount - Consumed Amount).



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Budget Availability Control - FMMI Portal - System Test

Control Objects Data: Overall Values

Overall Values of Control Objects	Consumable A.	Consumed Amt	Available Amt
▶ <Several Budget Period Values>	362,300,000.00	31,059,075.09	331,240,924.91

7. Click the **<Several Budget Period Values>** folder.



Upon clicking the **<Several Budget Period Values>** folder, a listing of the available budget periods in which the fund has been distributed appear.



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Budget Availability Control - FMMI Portal - System Test

The screenshot shows the FMMI Portal interface. At the top, there is a navigation bar with the USDA logo and the text 'United States Department of Agriculture Financial Management Modernization Initiative'. The user is logged in as 'PracticeLab One'. The main menu includes 'Accounts Receivable', 'Cost Management', 'Funds Management', 'General Ledger Management', 'Interface Error Handling', and 'Interface Table M...'. The 'Funds Management' menu is expanded, showing 'Master Data Maintenance', 'Administration', 'Budget Coordination', 'Budget Approval', 'FM Process', 'FM Approval', 'Funds Reservation Process', and 'Reports'. The 'Budget Availability Control' report is displayed, with the title 'Display Overall Values of Control Objects'. The report parameters are: FM Area: USDA (USD), Control Ledger: 9H, Fund: FX0001408D, Funds Center: FX00000000, and Functional Area: 090000. The report data is as follows:

Overall Values of Control Objects	Consumable A...	Consumed Amt	Available Amt
<Several Budget Period Values>	362,300,000.00	31,059,075.09	331,240,924.91
0909	101,800,000.00	1,334,666.40	100,465,333.60
1010	260,500,000.00	29,724,408.69	230,775,591.31

8. Click the **1010** folder  **1010** to view fund availability for the Funded Programs in Budget Period 1010.



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USDA United States Department of Agriculture
Financial Management Modernization Initiative

Welcome PracticeLab One Help Log Off

Accounts Receivable Cost Management **Funds Management** General Ledger Management Interface Error Handling Interface Table Maintenance

Master Data Maintenance Administration Budget Coordination Budget Approval FM Process FM Approval Funds Reservation Process Reports

Budget Availability Control | History Back Forward

Display Overall Values of Control Objects

Menu Back Exit Cancel System Details Add Hierarchy of Budget and Posting Addresses BCS Documents

Control Objects Data: Overall Values

FM Area: USDA (USD)
Control Ledger: 9H
Fund: FX0001408D
Funds Center: FX00000000
Functional Area: 900000

Overall Values of Control Objects	Consumable A...	Consumed Amt	Available Amt
<Several Budget Period Values>	362,300,000.00	31,059,075.09	331,240,924.91
0909	101,800,000.00	1,334,666.40	100,465,333.60
1010	260,500,000.00	29,724,408.69	230,775,591.31
ALLOBJECTS	260,510,000.00	29,724,408.69	230,785,591.31
REVENUE	10,000.00-	0.00	10,000.00-

9. Click **ALLOBJECTS** folder



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Budget Availability Control - FMMI Portal - System Test

The screenshot shows the 'Control Objects Data: Overall Values' report in the FMMI Portal. The report is displayed in a table format with the following columns: Consumable A., Consumed Amt, and Available Amt. The table is expanded to show details for the '<Space>' category.

Overall Values of Control Objects	Consumable A.	Consumed Amt	Available Amt
<Several Budget Period Values>	362,300,000.00	31,059,075.09	331,240,924.91
0909	101,800,000.00	1,334,666.40	100,465,333.60
1010	260,500,000.00	29,724,408.69	230,775,591.31
ALLOBJECTS	260,510,000.00	29,724,408.69	230,785,591.31
<Space>	160,500,000.00	8,485,957.93	152,014,042.07
FX.PG.CSSF	100,000,000.00	21,238,450.76	78,761,549.24
FX.RA.4225.00.0204	10,000.00	0.00	10,000.00
REVENUE	10,000.00-	0.00	10,000.00-

10. Click the **<Space>** drop down arrow to view the fund distribution per fiscal year.



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Budget Availability Control - FMMI Portal - System Test

Control Objects Data: Overall Values

Overall Values of Control Objects	Consumable A...	Consumed Amt	Available Amt
<Several Budget Period Values>	362,300,000.00	31,059,075.09	331,240,924.91
0909	101,800,000.00	1,334,666.40	100,465,333.60
1010	260,500,000.00	29,724,408.69	230,775,591.31
ALLOBJECTS	260,510,000.00	29,724,408.69	230,785,591.31
<Space>	160,500,000.00	8,485,957.93	152,014,042.07
2010	160,500,000.00	8,485,957.93	152,014,042.07
FX.PG.CSSF	100,000,000.00	21,238,450.76	78,761,549.24
FX.RA.4225.00.0204	10,000.00	0.00	10,000.00
REVENUE	10,000.00-	0.00	10,000.00-

11. In the corresponding fiscal year, click the desired amount in the **Consumed Amount** column
8,485,957.93.



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Budget Availability Control - FMMI Portal - System Test

The screenshot shows the 'Budget Availability Control' report in the FMMI Portal. The report title is 'Control Objects Data: Overall Values'. The table below shows the overall values for control objects, with columns for Consumable Amt, Consumed Amt, and Available Amt. The 'Consumed Amt' column for the '2010' entry is highlighted, indicating it has been double-clicked.

Overall Values of Control Objects	Consumable A...	Consumed Amt	Available Amt
<Several Budget Period Values>	362,300,000.00	31,059,075.09	331,240,924.91
0909	101,800,000.00	1,334,666.40	100,465,333.60
1010	260,500,000.00	29,724,408.69	230,775,591.31
ALLOBJECTS	260,510,000.00	29,724,408.69	230,785,591.31
<Space>	160,500,000.00	8,485,957.93	152,014,042.07
2010	160,500,000.00	8,485,957.93	152,014,042.07
FX.PG.CSSF	100,000,000.00	21,238,450.76	78,761,549.24
FX.RA.4225.00.0204	10,000.00	0.00	10,000.00
REVENUE	10,000.00-	0.00	10,000.00-

12. Click the **Add Hierarchy of Budget and Posting Addresses** button

Add Hierarchy of Budget and Posting Addresses to display the accounting string for the transaction.



The Budget Availability Control Report has additional drill-down capacity. Double-click the desired amount in the Consumed Amt column to display the line item entries against the fund (Purchase Requisitions, Purchase Orders).

Upon displaying the listing of the line item entries, users can further drill-down by double-clicking on a specific line item to display the actual transaction (i.e. Display the Purchase Order transaction).



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Budget Availability Control - FMFI Portal - System Test

Control Objects Data: Overall Values

FM Area	USDA (USD)	Fund	Functional Area	Consumable A...	Consumed Amt	Available Amt
Control Ledger	9H	FX0001408D	FX00000000			
Overall Values of Control Objects				362,300,000.00	31,059,075.09	331,240,924.91
<Several Budget Period Values>						
0909				101,800,000.00	1,334,666.40	100,465,333.60
1010				260,500,000.00	29,724,408.69	230,775,591.31
ALLOBJECTS				260,510,000.00	29,724,408.69	230,785,591.31
<Space>				160,500,000.00	8,485,957.93	152,014,042.07
2010				160,500,000.00	8,485,957.93	152,014,042.07
FX0001408D/1010/FX00000000/1100/AGDEFAL				50,000,000.00		
-FX0001408D/1010/FX00000000/1100/AGDE					24,761.88	
FX0001408D/1010/FX00000000/1100/AGDEFAL				0.00		
-FX0001408D/1010/FX00000000/1100/AGDE					500.00	
FX0001408D/1010/FX00000000/1121/AGDEFAL				0.00		
-FX0001408D/1010/FX00000000/1121/AGDE					100.00	
FX0001408D/1010/FX00000000/1152/AGDEFAL				0.00		
-FX0001408D/1010/FX00000000/1152/AGDE					10.00	
FX0001408D/1010/FX00000000/1153/AGDEFAL				0.00		
-FX0001408D/1010/FX00000000/1153/AGDE					20.00	
FX0001408D/1010/FX00000000/2100/AGDEFAL				49,985,000.00		

13. Click the **Scroll** button

14. Click the **Back** button



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Budget Availability Control - FMMI Portal - System Test

USDA United States Department of Agriculture
Financial Management Modernization Initiative

Welcome PracticeLab One Help Log Off

Accounts Receivable Cost Management **Funds Management** General Ledger Management Interface Error Handling Interface Table Maintenance

Master Data Maintenance Administration Budget Coordination Budget Approval FM Process FM Approval Funds Reservation Process **Reports**

Budget Availability Control | History Back Forward

Display Overall Values of Control Objects

Menu Save As Variant... Back Exit Cancel System Execute Program Documentation

FM Area: USDA
Control Ledger: BH

Type of Account Assignments
Account assignments specified below are:
 Control Objects
 Budget Addresses
 Posting Addresses

Selection of Account Assignments

Fund	FX0001408D	to		↔
Budget Period		to		↔
Funds Center		to		↔
Commitment Item		to		↔
Functional Area		to		↔
Funded Program		to		↔

Restriction According to Attributes
Variant Name

Layout Options

Display Options
 Use View 'Outgoing Amounts'
 Use View 'Incoming Amounts'

15. The transaction has been completed successfully. End of procedure.



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Comments

Refer to the following additional materials.

- Enter Appropriation
- Approve Appropriation
- Enter Apportionment
- Approve Apportionment
- Enter Allotment
- Approve Allotment
- Enter Sub-Allotment
- Approve Sub-Allotment
- Enter Allocation
- Approve Allocation
- Enter Sub-Allocation
- Approve Sub-Allocation