

ENERGY CONSERVATION

Use this subject for correspondence and related papers pertaining to energy conservation activities.

Disposal Authority:
Job No. NC1-310-80-2

CODE	TITLE	DESCRIPTION	RETENTION	
			OFFICE OF PRIMARY RESPONSIBILITY	ALL OTHER OFFICES
ERG	ENERGY CONSERVATION	Use for policies and procedures covering all items included under this primary subject.	RETAIN: Disposition pending NARS approval.	RETAIN: Disposition pending NARS approval.
1	Energy Centers			
2	Energy Conservation Irrigation			
3	Energy Impact Statements			
4	<u>Reports-Statistics</u>	Use for reports, studies, surveys, progress reports, and significant accomplishment reports.	Retention periods vary according to type of report. See Records Control Schedule or contact RMO for specific disposal information.	Retention periods vary according to type of report. See Records Control Schedule or contact RMO for specific disposal information.
4-1	Quarterly Reports to the Department		RETAIN: Disposition pending NARS approval.	RETAIN: Disposition pending NARS approval.
5	<u>Retrofit Program</u>		RETAIN: Disposition pending NARS approval.	RETAIN: Disposition pending NARS approval.
6	<u>Ridesharing Program</u>		RETAIN: Disposition pending NARS approval.	RETAIN: Disposition pending NARS approval.
7	<u>Solar Energy Program</u>		RETAIN: Disposition pending NARS approval.	RETAIN: Disposition pending NARS approval.