

ARS CSREES ERS NASS

Bulletin

Title: Cut off Date for Processing Requisitions in Preparation of the Implementation of the Integrated Acquisition System (IAS).

Number: 06-210.2

Date: May 10, 2006 **Expiration:** May 10, 2007

Originating Office: Acquisition and Property Division,
Policy Branch. AFM/ARS

Distribution: All REE Employees

This bulletin serves as notification to all REE employees of the last day to submit paper requisitions (AD-700's) to procurement offices in preparation of the startup of IAS.

The REE Agencies will begin using the Integrated Acquisition System (IAS) on June 5, 2006.

To ensure servicing procurement offices have adequate time to properly process pending requisitions before conversion to IAS, **no hardcopy requisitions will be accepted after Friday, May 26, 2006.**

Requisitions not submitted by this deadline should be held until after the IAS Go Live date of June 5, 2006 and processed electronically through IAS.

Do not submit any requisitions to procurement offices between May 26 and June 5, 2006.

In case of an emergency, contact your servicing procurement office for guidance.

For additional information please visit the REE IAS Web site:

<http://www.afm.ars.usda.gov/initiatives/IAS/>

LARRY R. CULLUMBER

Director

Acquisition and Property Division

ARS:AFM:APD:PB:AFlemingLoggie:agfl:5/1/2006:w:policy/ias/REE Bulletin IAS Stop Req
Date.doc

Final:dry:05/05/2006

Final:krl:05/10/06