



For further information contact
the REE Human Resources
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Government wide student vacancy
information can be found of the OPM
web site: www.studentjobs.gov

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Research, Education,
and
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Student Career
Experience Program
(SCEP)

Student Information

What is SCEP? Student Career Experience Program is a Federal program that employs students in occupations related to their field of study and offers the possibility of employment upon graduation.

Program Requirements

❖ Must be 16 years of age. Grades are based on education completed and/or experience.

❖ Must be enrolled in school on at least a half-time schedule.

❖ Position applied for must relate to your educational program. There is no financial need, no income criteria, or written test.

❖ Students are eligible for non-competitive conversion 120 days after graduation, if they have at least 640 hours of career related work experience with the Agency. A target position must be identified by the Agency at the time of appointment.

❖ Appointments may be full time or part time (not to interfere with academic schedule) and may be made at any time during the year. There is a requirement for one-year trial period.

❖ Certain citizenship restrictions apply. Students must be a US citizen a time of conversion.

Federal Benefits for a SCEP

❖ Health and Life Insurance

❖ Annual and Sick Leave

❖ FERS (Federal Retirement)

❖ Thrift Savings Plan (TSP)

Student's Responsibilities to the Program

❖ Responsible for submitting proof of enrollment and current transcripts to manager and HRD on regular basis.

❖ Must discuss any changes of degree program with manager, if newly elected program does not meet ARS needs, student will be converted to Student Temporary Appointment or separated from service.

❖ The student, an official at the institution, and the selecting official must sign a written agreement that indicates the nature of the work assignment, schedule, evaluation procedures, and requirements for conversion.

❖ If a position is not available at the time of graduation contact the Student Program Manager HRD/Policy Branch 301-504-1434 for assistance.

SCEP

What it Means to Me

❖ Provides employment related to my academic program.

❖ May offer noncompetitive conversion to career, career-conditional, or term employment upon successful completion of my academic program within 120 days after graduation in the same location, agency or other Federal agency.

❖ Eligible for promotions after meeting qualifications and successful performance.

❖ May receive tuition assistance as long as course is related to position held.

❖ May work up to 32 hours per week part time schedule, can work full time during school breaks.

❖ Work with an expert in your field of study.