

CONTRACTING OFFICER QUALIFICATION STATEMENT

Last/Middle/ First Name: _____
Title, Series, Grade: _____
AAC/Contract Office Code _____
(four-digit code): _____
Office Address: _____

E-Mail Address: _____
Telephone Number: _____ Fax Number: _____

American Citizen: Yes No

Currently a Warranted Contracting Officer. Yes No
If yes, provide current CO Warrant Level _____

• **Federal Acquisition Certification in Contracting (FAC-C):**

FAC-C certified: Yes FAC-C Level: _____ No

If yes, attach a copy of the FAC-C certificate.

If no, is candidate FAC-C trained, or
FAC-C Application Submitted through FAITAS Yes No
 Yes No

- **Procurement-related Experience:** (Begin with current position and work back until candidate demonstrates the required relevant work experience needed for the requested warrant level (e.g., Simplified B CO Warrant requires 1 year of full time procurement-related experience). Information on each position should include the following:

Name of Employer, Kind of Business/Organization
Dates Employed, Title of Position,
Description of Work, Percent of Time Spent on Contract Duties
Acquisition Specialties (e.g., Simplified Acquisition Procedures, Construction, A/E, etc.)

- **Education** - Highest Level Completed for Simplified A or B CO Warrant requests. Not required if candidate submitted FAC-C application through FAITAS.

Name of High School/College/University
Dates Attended/Years Completed
Diploma/Type and Year of Degree
Major Field of Study
If no degree, No. of Semester/Quarter Hour Credits Completed
Other relevant special qualifications, certifications (e.g., CPCM, CFCM, CCCM, CACM, etc.)

Candidate has at least 24 Semester Hours in a combination of the following fields: accounting, business, finance, law, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organizational and management. Attach a copy college transcripts (Not required if candidate submitted FAC-C application through FAITAS) Yes No

- **Procurement-related Training** Please attach the required the training certificates for requested CO Warrant level, or through FAITAS as applicable:
 - **Simplified A and B CO Warrant:** Attach only copies of simplified acquisition training certificates to meet minimum training requirements of AGAR Advisory 100A. *Only certificates to meet CO Warrant requirements are necessary.*
 - **Level I, II, and III CO Warrant:** Training certificates submitted with FAC-C application through FAITAS. They do not need to be included with CO Warrant application.
 - **Construction and Architect-Engineering:** All CO Warrant candidates must attach copies of specialized training to meet requirements of AGAR Advisory 100A to qualify for this CO Warrant authority.